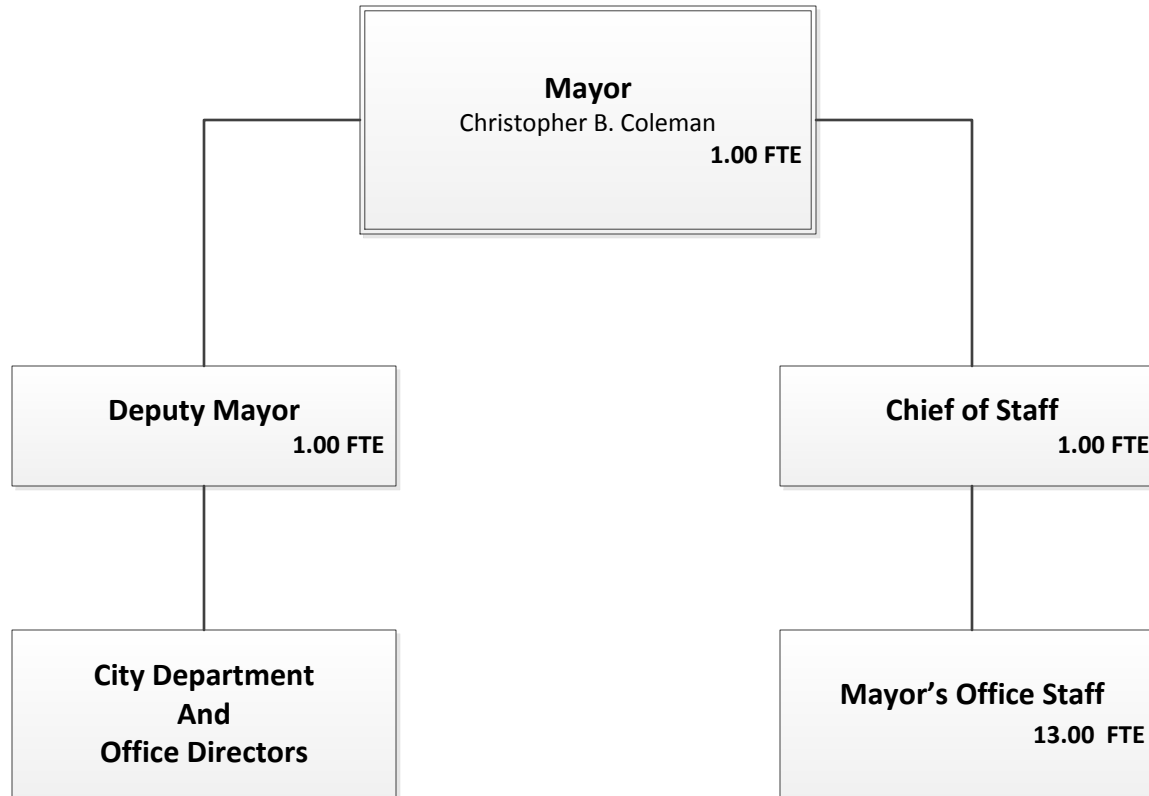


Mayor's Office

To direct the operation of the city and assure that city government is effective and accessible for all Saint Paul's residents, businesses and visitors.



(Total 16.00 FTE)

2016 Proposed Budget

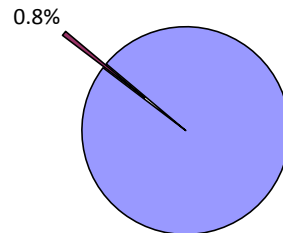
Mayor's Office

Department Description:

The mission of the Mayor’s Office is to make Saint Paul the Most Livable City in America through excellent constituent service, communications and outreach, innovative initiatives, and strong intergovernmental relations. The Mayor’s Office oversees the operations of all City Departments and Offices to meet the needs of our residents, businesses and visitors.

- Provides effective and timely constituent service to all Saint Paul residents, businesses and visitors.
- Sets strategic vision for the City and directs departments and offices to meet goals accordingly.
- Represents the City before external public and private organizations such as the U.S. Congress, Minnesota Legislature, Ramsey County Board, Saint Paul Schools, etc.
- Pursues public and private partnerships to enhance service delivery to residents, businesses and visitors.
- Works to ensure that all residents, businesses and visitors are safe in Saint Paul.

Mayor's Office Portion of General Fund Spending



Department Facts

- Total General Fund Budget: \$1,879,710
- Total Special Fund Budget: \$492,196
- Total FTEs: 16.00
- Minnesota's Capital City has a population of approximately 297,640.
- Saint Paul is Minnesota's second most populous city.
- Saint Paul features more than 170 parks and open spaces.
- Saint Paul has more city shoreline on the Mississippi River than any other city.
- The MN Wild's "Stadium Experience" ranks 2nd out of 122 major league sports teams.
- The City has 52,000+ theater seats, 3 world class museums & vibrant grass roots arts.

Department Goals

- Ready for School, Ready for Life - Strive to eliminate the achievement gap by ensuring that learning opportunities are accessible for all and quality-driven.
- Safe Streets, Safe Homes - Increase public safety by fostering a strong sense of community and confidence in our world-class public safety system.
- Expanding Economic Opportunity - Build our economic future on a strong foundation.
- Quality Way of Life - Saint Paul will set high standards for healthy urban living.

Recent Accomplishments

- Lowertown Ballpark has opened to the public and is one of the most environmentally-friendly professional sports facilities in the country.
- In its first year, Arlington Hills Community Center saw an 85 percent increase in library circulation, and more than 2,000 new library cards were registered.
- The Right Track program is booming, with more than 600 young people working in internships this summer alone across more than 100 worksites in a variety of industries.
- Finalized the plan for Great River Passage, the city's long-term vision for the Mississippi riverfront.
- Hired the first EMS Academy graduate into the Saint Paul Fire Department.

2016 Proposed Budget

Mayor's Office

Fiscal Summary

	2014 Adopted	2015 Adopted	2016 Proposed	Change	% Change	2015 Adopted FTE	2016 Proposed FTE
Spending							
100: General Fund	1,774,902	1,822,069	1,879,710	57,641	3.2%	14.17	14.17
200: City Grants	473,647	468,646	472,196	3,550	0.8%	1.83	1.83
211: General Government Special Projects	20,000	20,000	20,000	-	0.0%	-	-
Total	2,268,549	2,310,715	2,371,906	61,191	2.6%	16.00	16.00
Financing							
100: General Fund	269,168	216,413	202,863	(13,550)	-6.3%		
200: City Grants	473,647	468,646	472,196	3,550	0.8%		
211: General Government Special Projects	20,000	20,000	20,000	-	0.0%		
Total	762,815	705,059	695,059	(10,000)	-1.4%		

Budget Changes Summary

Spending changes in the Mayor's Office's 2016 proposed budget are due to current service level updates, including inflationary adjustments and a small revenue adjustment.

100: General Fund

Mayor's Office

		<u>Change from 2015 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
Current Service Level Adjustments		57,641	(13,550)	-
	Subtotal:	<u>57,641</u>	<u>(13,550)</u>	<u>-</u>
Fund 100 Budget Changes Total		<u><u>57,641</u></u>	<u><u>(13,550)</u></u>	<u><u>-</u></u>

200: City Grants

Mayor's Office

The Mayor's Office City Grants fund includes grants for energy and education initiatives lead by Mayor's Office Staff.

		<u>Change from 2015 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
Current Service Level Adjustments		13,550	3,350	-
	Subtotal:	<u>13,550</u>	<u>3,350</u>	<u>-</u>
Fund 200 Budget Changes Total		<u><u>13,550</u></u>	<u><u>3,350</u></u>	<u><u>-</u></u>

211: General Government Special Projects

Mayor's Office

This Special Revenue fund is used for special initiatives.

		<u>Change from 2015 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
No Changes from 2015 Adopted Budget		-	-	-
	Subtotal:	<u>-</u>	<u>-</u>	<u>-</u>
Fund 211 Budget Changes Total		<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>



Spending Reports

CITY OF SAINT PAUL
Department Budget Summary
(Spending and Financing)

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Budget Year: 2016

Department: MAYOR

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
Spending by Fund					
CITY GENERAL FUND	1,307,626	1,487,911	1,822,069	1,879,710	57,641
CITY GRANTS	590,339	526,670	468,646	472,196	3,550
GENERAL GOVT SPECIAL PROJECTS		20,000	20,000	20,000	
TOTAL SPENDING BY FUND	1,897,965	2,034,580	2,310,715	2,371,906	61,191
Spending by Major Account					
EMPLOYEE EXPENSE	1,686,680	1,869,946	2,079,652	2,148,568	68,916
SERVICES	106,321	117,896	204,239	196,514	(7,725)
MATERIALS AND SUPPLIES	34,696	40,895	26,824	26,824	
ADDITIONAL EXPENSES	50,724	(6)			
CAPITAL OUTLAY		5,850			
OTHER FINANCING USES	19,545				
TOTAL SPENDING BY MAJOR ACCOUNT	1,897,965	2,034,580	2,310,715	2,371,906	61,191
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	355,297	196,362	263,666	263,666	
MISCELLANEOUS REVENUE	214,756	226,930	224,980	214,980	(10,000)
OTHER FINANCING SOURCES	110,412	210,844	216,413	216,413	
TOTAL FINANCING BY MAJOR ACCOUNT	680,466	634,136	705,059	695,059	(10,000)

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

CITY OF SAINT PAUL
Spending Plan by Department

Department: **MAYOR**
Fund: **CITY GENERAL FUND**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	1,228,626	1,405,386	1,649,185	1,713,430	64,245
SERVICES	48,223	53,356	154,535	147,931	(6,604)
MATERIALS AND SUPPLIES	30,777	29,169	18,349	18,349	
Total Spending by Major Account	1,307,626	1,487,911	1,822,069	1,879,710	57,641
Spending by Accounting Unit					
10011100 MAYORS OFFICE	1,307,626	1,487,911	1,822,069	1,879,710	57,641
Total Spending by Accounting Unit	1,307,626	1,487,911	1,822,069	1,879,710	57,641

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CITY OF SAINT PAUL
Spending Plan by Department

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Department: **MAYOR**
Fund: **CITY GRANTS**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	458,054	464,560	430,467	435,138	4,671
SERVICES	58,097	50,040	35,204	34,083	(1,121)
MATERIALS AND SUPPLIES	3,919	6,226	2,975	2,975	
ADDITIONAL EXPENSES	50,724	(6)			
CAPITAL OUTLAY		5,850			
OTHER FINANCING USES	19,545				
Total Spending by Major Account	590,339	526,670	468,646	472,196	3,550
Spending by Accounting Unit					
20011800 EDUCATION INITIATIVE	521,644	513,278	468,646	472,196	3,550
20011810 ENERGY INITIATIVES	68,695	13,391			
Total Spending by Accounting Unit	590,339	526,670	468,646	472,196	3,550

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CITY OF SAINT PAUL
Spending Plan by Department

Department: **MAYOR**
Fund: **GENERAL GOVT SPECIAL PROJECTS**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
Spending by Major Account					
SERVICES		14,500	14,500	14,500	
MATERIALS AND SUPPLIES		5,500	5,500	5,500	
Total Spending by Major Account		20,000	20,000	20,000	
Spending by Accounting Unit					
21111200 MAYORS SPECIAL EVENTS		20,000	20,000	20,000	
Total Spending by Accounting Unit		20,000	20,000	20,000	

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.



Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: MAYOR
 Fund: CITY GENERAL FUND

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
56225-0	TRANSFER FR SPECIAL REVENUE FU		30,422	141,413	127,863	(13,550)
56240-0	TRANSFER FR ENTERPRISE FUND		75,000	75,000	75,000	
56245-0	TRANSFER FR INTERNAL SERVICE F	105,422	105,422			
TOTAL FOR OTHER FINANCING SOURCES		105,422	210,844	216,413	202,863	(13,550)
TOTAL FOR CITY GENERAL FUND		105,422	210,844	216,413	202,863	(13,550)

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: MAYOR
 Fund: CITY GRANTS

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
43001-0	FEDERAL DIRECT GRANTS	261,401	168,114	263,666	263,666	
43101-0	FEDERAL GRANT STATE ADMIN	62,050				
43401-0	STATE GRANTS		5,850			
43910-0	SP PUBLIC SCHOOLS		22,398			
43999-0	OTHER GRANT HISTORY	31,846				
TOTAL FOR INTERGOVERNMENTAL REVENUE		355,297	196,362	263,666	263,666	
55505-0	OUTSIDE CONTRIBUTION DONATIONS	71,356	67,290	109,980	109,980	
55520-0	OTHER AGENCY SHARE OF COST		4,000			
55550-0	PRIVATE GRANTS	140,000	135,640	95,000	85,000	(10,000)
55915-0	OTHER MISC REVENUE	3,400				
TOTAL FOR MISCELLANEOUS REVENUE		214,756	206,930	204,980	194,980	(10,000)
56115-0	INTRA FUND IN TRANSFER	4,990				
56225-0	TRANSFER FR SPECIAL REVENUE FU				13,550	13,550
TOTAL FOR OTHER FINANCING SOURCES		4,990			13,550	13,550
TOTAL FOR CITY GRANTS		575,044	403,292	468,646	472,196	3,550

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: MAYOR
 Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2016

Account	Account Description	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
55505-0	OUTSIDE CONTRIBUTION DONATIONS		20,000	20,000	20,000	
TOTAL FOR MISCELLANEOUS REVENUE			20,000	20,000	20,000	
TOTAL FOR GENERAL GOVT SPECIAL PROJECTS			20,000	20,000	20,000	
TOTAL FOR MAYOR		680,466	634,136	705,059	695,059	(10,000)

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

CITY OF SAINT PAUL
Financing Plan by Department

Department: **MAYOR**
Fund: **CITY GENERAL FUND**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
Financing by Major Account					
OTHER FINANCING SOURCES	105,422	210,844	216,413	202,863	(13,550)
Total Financing by Major Account	105,422	210,844	216,413	202,863	(13,550)
Financing by Accounting Unit					
10011100 MAYORS OFFICE	105,422	210,844	216,413	202,863	(13,550)
Total Financing by Accounting Unit	105,422	210,844	216,413	202,863	(13,550)

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.

CITY OF SAINT PAUL
Financing Plan by Department

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Department: **MAYOR**
Fund: **CITY GRANTS**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	355,297	196,362	263,666	263,666	
MISCELLANEOUS REVENUE	214,756	206,930	204,980	194,980	(10,000)
OTHER FINANCING SOURCES	4,990			13,550	13,550
Total Financing by Major Account	575,044	403,292	468,646	472,196	3,550
Financing by Accounting Unit					
20011800 EDUCATION INITIATIVE	512,993	381,802	468,646	472,196	3,550
20011810 ENERGY INITIATIVES	62,050	21,490			
Total Financing by Accounting Unit	575,044	403,292	468,646	472,196	3,550

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CITY OF SAINT PAUL
Financing Plan by Department

Department: **MAYOR**
Fund: **GENERAL GOVT SPECIAL PROJECTS**

Budget Year: **2016**

	2013 Actuals	2014 Actuals	2015 Adopted	2016 Mayor's Proposed	Change From 2015 Adopted
Financing by Major Account					
MISCELLANEOUS REVENUE		20,000	20,000	20,000	
Total Financing by Major Account		20,000	20,000	20,000	
Financing by Accounting Unit					
21111200 MAYORS SPECIAL EVENTS		20,000	20,000	20,000	
Total Financing by Accounting Unit		20,000	20,000	20,000	

As of August 1st, 2015, actual spending and financing amounts for 2014 listed above remain unaudited due to a delay in the 2014 financial audit. Because of this delay, these reports may significantly deviate from final audited numbers.